

CONFIDENTIAL

7 AUG 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending
4 August 1972

25X1A

1. Cooperative Education:

[REDACTED] spent 2 August with Mr. Gilbert Darden, co-op coordinator at Virginia State College (black). He has promised to "reserve" at least one or two students for the Agency, which is helpful since North Carolina Agriculture and Technical State University has stated that they have such a great demand for black co-ops from private industry that they probably will not be able to meet our needs. They have promised, though, to work with the Dean of Engineering to request that he conduct a survey of his students to determine who may be interested in working for the Government in the Washington area.

2. Outside Interest in CIA's Retirement Program:

On 1 August, Miss Renee Higgenbotham, a representative from the Goddard Space Agency, visited Retirement Affairs Division to obtain information on our retirement planning program. The Goddard Space Agency is planning to set up a program to assist employees in

CLASSIFIED BY	0935-15
EXEMPT FROM GENERAL DECLASSIFICATION	
SCHEDULE OF E. O. 11652, EXEMPTION CATEGORY:	
§ 5B(1), (2), (3) or (4) (circle one or more)	
AUTOMATICALLY DECLASSIFIED ON	
Approval of DCI	
(unless impossible, insert date or event)	

CONFIDENTIAL

CONFIDENTIAL

preparing for their retirement. Miss Higgenbotham said that it would probably consist of only a seminar 3 to 6 months before retirement and one individual counseling session (close to retirement date) in which an employee gets an explanation of what his annuity will be and what will happen to his Government insurance.

Miss Higgenbotham has reviewed the retirement programs in six departments/agencies, including this Agency. She said that ours was vastly more comprehensive than any other program she had examined.

25X1A

3. Position Management:

a. A discussion was held last week with the [REDACTED] Laboratory, Office of Communications on a suggested realignment of positions in the [REDACTED] Section.

b. A meeting was held with the Director and Deputy Director, Office of Basic and Geographic Intelligence to initiate a position classification survey of that organization. Auditing of OBGI positions should begin during the week of 14 August.

4. Bloodmobile: One hundred forty-four pints of blood were donated on 1 August. This was close to the 147 donated in July.

5. Exercise Room: Two new Chest Pulleys and one Balance Beam were delivered for use in the Exercise Room.

CONFIDENTIAL

CONFIDENTIAL

25X1A

25X1A

6. Air Force Job Fair: On July 28, 29 and 30, [REDACTED]

[REDACTED] Washington-based field
recruiters, participated in "Operation Homelight II". "Homelight II"
was an Air Force "job fair" for military personnel leaving service.
Some 65 organizations (see attachment) gathered at the Crystal City
Marriot Motel to discuss employment opportunities with about 2000
servicemen. Our recruiters conducted over 200 brief interviews and
gave preliminary application forms to about 50 individuals who may
have potential for the Agency.

25X1A

[REDACTED]
Acting Director of Personnel

Att

25X1A

Distribution:

Orig & 2 - DD/S

1 - IG

X - D/Pers Subject

1 - D/Pers Chrono

OD/Pers, [REDACTED] na (7 Aug 72)

CONFIDENTIAL

GOVERNMENT & SPECIAL ASSISTANCE
AREA

(Suites 207-221)

AIR FORCE SERGEANTS ASSOCIATION

AGRICULTURE DEPT GRADUATE SCHOOL
Career Transition Program

BALTIMORE COMMUNITY COLLEGE

D. C. MANPOWER

FORTY PLUS CLUB

JUNIOR OFFICERS ASSOCIATION

MARYLAND EMPLOYMENT COMMISSION

THE STATE OF MARYLAND

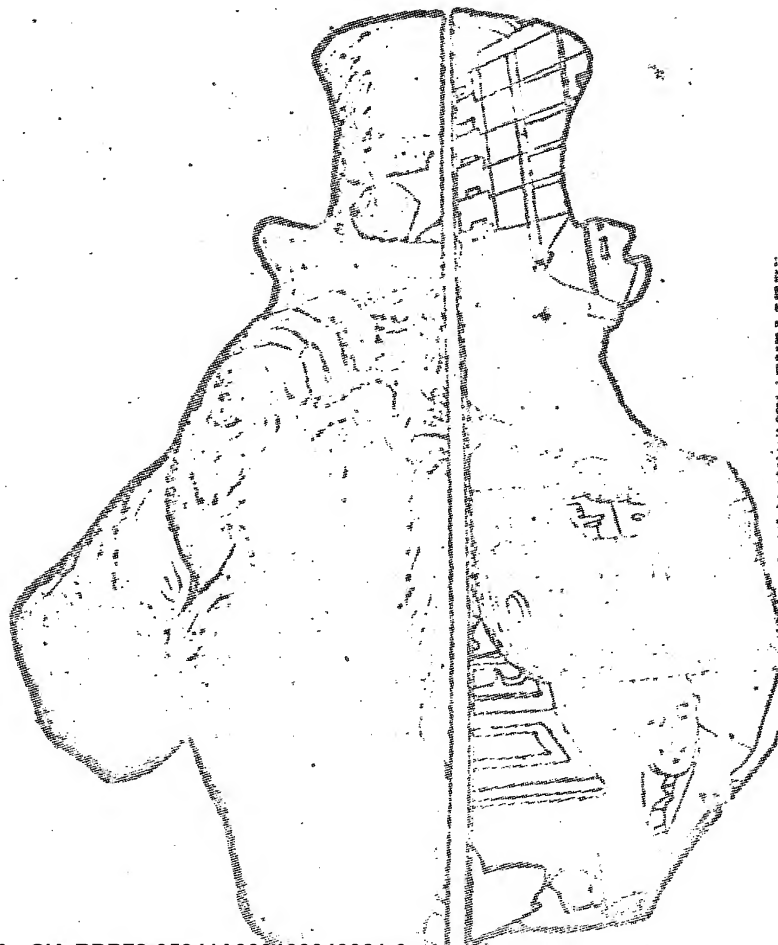
NORTHERN VIRGINIA COMMUNITY COLLEGE

RETIRED OFFICERS ASSOCIATION

COMMONWEALTH OF VIRGINIA

VIRGINIA EMPLOYMENT COMMISSION

OPERATION HOMELIGHT II
D I R E C T O R Y



AGENT LIFE & CASUALTY.....235
 AMERICAN CAN CO.....229
 AMERICAN SAVINGS & LOAN LEAGUE.....1007
 AMERICAN STERILIZER CO.....305- 316
 BARR STALFORD CO.....203
 BENDIX.....627
 BETHLEHEM STEEL CORP.....607 - 623
 BLUE CROSS/BLUE SHIELD...203, 226, 227, 228,.....512
 ABC BUILDERS & CONTRACTORS.....418
 BURNS INT'L SECURITY SERVICES.....510
 FURDOUGHS CORP.....1006
 THE CHASE MANHATTAN BANK.....533, 323,.....721
 CENTRAL INTELLIGENCE AGENCY.....1100
 COMMERCE & INDUSTRY ASSOC OF NEW YORK.....1026
 CROWELL & CO _ REALTORS.....504 - 514
 BUREAU OF CUSTOMS.....1120
 DON CHEMICAL - USA.....724 - 728
 DUPONT GLORE FORGAN, INC.....1133
 EASTMAN KODAK.....424 - 431
 ELECTRONIC DATA SYSTEMS CORP.....914 - 303
 FEDERAL BUREAU OF INVESTIGATION.....210
 FORD MOTOR COMPANY.....624
 GENERAL DEVELOPMENT CORP.....1114
 GENERAL SERVICES LIFE INSURANCE CO.....316
 GENERAL TIRE & RUBBER CO.....622
 JOHNS HOPKINS HOSPITAL.....433 - 435
 HESCO.....1029
 HOUSEHOLD FINANCE CORP.....516
 IBM.....534
 INVESTORS FINANCIAL SERVICES.....903
 THE MACKE CO.....819
 MANUFACTURERS HANOVER TRUST CO.....503
 THE MERRITT CORP.....1119 - 1121
 MC DONALD'S.....627 - 634
 MERIDAL.....626

INTERNATIONAL LIFE INSURANCE CO.....301-304
 MOBIL OIL CORP.....410-416
 NEW YORK LIFE INSURANCE CO.....714
 PEACE CORPS.....207
 PROGRESS BONE STORES.....1021
 PHILIP MORRIS, INC.....903
 PLANNING RESEARCH CORP.....607
 PMTA TRUCK DRIVING SCHOOL.....525
 PRATT & WHITNEY AIRCRAFT.....805-821-835
 PUNTA FORDA ISLES, INC.....919
 PURITAN CHEMICAL CO.....326
 ROUTH ROBBINS REALTORS.....229
 SCHLITZ BREWING CO.....1129-1131
 SCOTT PAPER CO.....620
 SEARS, ROEBUCK, & CO.....220
 SNELLING & SNELLING.....1112-1108
 SOURCE EDP.....703
 STAR REALTY.....912
 STEAK & ALE RESTAURANTS.....1105
 STRATEGIC SYSTEMS PROJECT, USN.....1018
 TEXAS INSTRUMENTS, INC.....702
 3M CO.....1012
 THE TRANE CO.....729
 TRANSIT HOMES, INC. ORIGINAL PLAZA Apt 504N
 TRANSPORTATION BUSINESS CENTER.....333
 UNION CARBIDE CORP.....403
 PROJECT VENTS.....
 WADDILL & REED.....910
 WESTINGHOUSE.....810
 IRWIN WITNER & CO.....716-706